

1706 Orchard Drive
Brookings, SD 57006
November 8, 1983

The Bishop's Committee
%Mr. Merrill D. Hunter, Senior Warden
903 N. Egan
Madison, SD 57042

Dear Mr. Hunter,

I was happy to meet with your Bishop's Committee last Thursday night, and I look forward to dinner with you and your wife, followed by a meeting with the Grace Church lay-readers this coming Thursday, November 10.

I am pleased that we have formalized a ministerial relationship for the period November 1, 1983 through May 31, 1984. It is my understanding that during that time I will deliver two services per month, provide developmental leadership, attend Bishop's Committee meetings as appropriate and perform parish calling. Fr. Stephen Hall may share in meeting the two service obligation. For that service, Fr. Hall and I will be reimbursed \$60.00 per unit of ministry, such stipend to include within that amount any costs related to travel and/or other minimal expenses. The total billing for each month is not to exceed \$300.00.

I also understand that we will review progress and other aspects of the relationship, for possible expansion and/or renewal (even possible termination) during late Spring, 1984.

There are a number of activities which we must complete during that time. Some of them include:

1. Reviewing with parish leadership the questions outlined in my letter to you regarding mission and goals of Grace Church.
2. Securing services of Fr. Hall for one Sunday service per month, November through May.
3. Approving a Sunday service folder that can be used at all services, to be printed along the format enclosed. Notice that the folder provides a general outline of services, without specifying those parts that change from Sunday to Sunday, such as hymns, etc. These can be announced as part of the service. This will allow printing of one bulletin for all year.
4. Approving the enclosed rough draft of the form, Monthly Service Schedule (Form MSS 1, 11/10/83) for circulation to all service participants. This will allow us to plan our service offerings in advance, and be a helpful tool for use with lay-reader monthly meetings.
5. Completing a list of all persons who look to Grace Church, Madison for ministry, and locating their residences on the city and township maps.
6. Examine possibility of an advertising campaign, including weekly newspaper ad, list of scheduled activities, at least one monthly news release, an

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information brochure, etc. I suggest that this include the possibility of new letterhead, calling cards, etc. The slogan for the mission might be: "An old friend serving Christ, community and you!" This slogan would want to be incorporated on everything we print or say, or some slogan like it. I would hope that the slogan could suggest maturity, friendship and service.

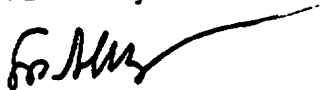
7. Complete study of the demographic profile of the Madison area.
8. Begin planning for a stewardship pledge drive so as to get a clear picture of income expectations.
9. Develop plan for a community religious census conducted by Episcopal priests and laypersons, sometime in February: that plan to provide mechanism for identifying and permanently maintaining a parish prospect list.
10. Develop a parish calling plan involving clergy and lay persons, directed to members, sick, shut-ins, prospects and persons needing God's help.
11. Carefully review the Church building and prioritize needed repairs and/or aesthetic improvements.
12. Invite and involve the people of Howard and Miner County into our parish life, arranging for transportation if necessary.

Not all of these activities can be completed at once. Each, however, is important. At subsequent meeting of the Bishop's Committee we must face these tasks and go about doing them. All of this must be directed to generating incentive for Church growth, especially among young adult 18-35.

I have discussed with Archdeacon Davis the important of freeing up the interest money from the vicarage sale for use to begin this new venture. I will report regarding that matter with you subsequently. Also, I am preparing a format whereby I can eat one meal with some parish household each time I visit Madison. This will help begin the need for priest/parishioner interaction.

May God bless us in these new endeavors!

Faithfully



Rev. Dr. Robert T. Wagner

RTWms

Cc. Archdeacon Davis, Fr. Hall, Fr. Barkley