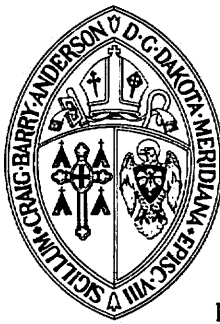


# The Diocese of South Dakota



John B. Davis, Administrator

November 5, 1984

Mr. George DeLay  
424 North Lincoln  
Madison, SD 57042

Dear George;

With regard to the insurance claim for the damage to windows at Grace Church:

I have spoken to the Church Insurance Company about reimbursement for your expenses in transporting the damaged glass for repair. While this is an unusual request, it seemed reasonable to our underwriter.

He suggests that when you send me the information about cost of repair, date of loss, etc., you also include a voucher in the form of a letter of explanation. In this letter, indicate the reason you are seeking reimbursement, the number of miles you traveled, other expenses you may have incurred, etc.

We will then process the claim. There is no guarantee that the Claims Office will pay all or part of your expenses, but there is a reasonable chance they will, even though that is not provided for in our policy.

If you have questions, please let me know.

I remain,

Faithfully,

A handwritten signature in cursive script that reads "John B. Davis" followed by a small flourish.

John B. Davis  
Administrator