

January 20, 1991

*Only close the overhead sliding door  
between guild hall & into kitchen when  
the electric heater is on in the kitchen.*

In extremely cold weather the thermostat in the Guild Hall should be left at 60. The door between the Guild Hall and the hallway leading to the up-stairs should be closed. The electric heater in the kitchen should be left on but turned part way down and the kitchen door left open eight to ten inches to allow heat to get to the pipe that comes in the north wall. This is the pipe that brings the water into the church.

There has to be some heat kept in the hall when it's that cold. At other times when it is cold but not sub-zero the cold water tap in the sink can be left open to just a fine stream or dribble. There is no water meter so this can be done at no cost.

This is advise from a plumber.

*When it's not subzero - leave window up - kitchen door open (8-10 in.)  
Keep guild hall door closed - bathroom doors opened. Keep it at 60°  
all winter -*

*Turn to 72° - 3 to 4 hours before service - Not necessary  
to turn the heat up the night before.*