

✝ Grace Episcopal Church
Madison, South Dakota 57042

Bishop's Committee
Monday, November 5, 1984

Senior Warden Merrill Hunter called the meeting to order at 7:30 p.m.

PRESENT: Warner Boyd, Kitty Brewer, George DeLay, Merrill Hunter, Janice Johnson, Jim Pearson, Harold Rethorn, Ruby Stewart, Fr. Robert Wagner.
ABSENT: Rex Paige.

Fr. Wagner opened the meeting with evening prayers.

Fr. Wagner recommended that we accept the minutes of the Oct. 11 meeting, with the stipulation that we heard reports on the following: electrician, organist, windows and paint/renovation projects.

Treasurer Ruby Stewart took over the treasurer's books on October 20. The balance at that time was \$1712.98. The balance as of November 5 was \$1765.14. Motion by DeLay and seconded by Boyd was two-fold: 1) to authorize the treasurer to pay routine bills and to bring unusual bills to the attention of the Bishop's Committee; and 2) to authorize the treasurer to pay \$100.00 a month to the Diocese of South Dakota for our quota payment. Motion carried.

Fr. Wagner expressed appreciation to our new treasurer, Ruby Stewart, for taking over this new position.

Brewer was designated to write the Episcopal Diocese in Sioux Falls to check on the status of our quota.

The electrician's report was given by Hunter. Three variable speed fans -- two for the church and one for the guild hall -- are on order. The electrician has also been designated to fix the lights in the back of the church, to rewire the furnace, to add a light in the upstairs hallway and to fix anything else which may be necessary in the course of our reviewing our needs.

Rethorn reported that the final workbee for the painting/renovation project upstairs will be on Wednesday, Nov. 7, at 1:00 p.m. The painting will all be completed at that time. Carpeting has been purchased from Montgomery's Furniture and will be installed on Thursday, Nov. 14.

DeLay reported that all the storm windows had been repaired and put in place. Some discussion ensued concerning the state of the upstairs windows. It was agreed that for this year, because the upstairs is only heated on Sunday mornings, the windows would not be covered with plastic but only caulked. DeLay will file a claim with the insurance company for the repair work done on the windows. He also reported that the broken stained glass window in the



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-2-

church had been taken to Fairmont, Minnesota, for replacement. Also, it was decided, if possible, to cover the inside stained glass windows in 3-M plastic.

DeLay spoke on the need for a systematized weekly, monthly and annual cleaning program to be set up for the church. He stressed that not only should the expenses for this be built into the church budget but that we must also appoint someone to administer it. Motion by Rethorn and seconded by Pearson to this effect. Motion carried. Rethorn and Johnson were appointed to come up with a rough draft of a cleaning plan for the next bishop's committee meeting.

Discussion took place on the payment of our insurance policies. We agreed not to pay the premium for boiler and machinery insurance from our insurance company, the Church Finance Corporation in New York. We do not have a boiler and assume that the machinery included in the policy will be covered under our Comprehensive Package Policy #P229V019. At this point, we are uncertain as to how long we have been paying this seemingly unnecessary premium. Brewer was designated to write John Davis at the Episcopal Diocese office in Sioux Falls regarding the situation.

Under new business, Fr. Wagner discussed the church pension fund. Grace Episcopal pays \$3600.00 for clergy support. He would like \$1000.00 of this amount designated as travel reimbursement; \$200.00 of the remaining \$2600.00 as cash salary and \$2400.00 as parsonage support. This division would benefit both the church and the vicar. Motion by DeLay and seconded by Rethorn that the church pension fund be so designated. Motion carried.

Meeting adjourned at 9:05 p.m.

Respectfully submitted,

Katherine T. Brewer

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Clerk