

To the Bishop's Committee:

At our last Bishop's Committee meeting, we agreed to establish several Standing Committees in the church, each of which would have oversight of a particular area of ministry in the church. It is proposed that each member of the Bishop's Committee serve as a liason on one committee and that the membership of these committees come from the congregation. Listed below are the proposed committees and a brief description of goals and objectives of each committee. At our next meeting (October 15), you will be asked to choose which committee(s) you wish to serve on.

BUDGET AND FINANCE

1. Work with the Treasurer in providing monthly financial statements for the Bishop's Committee.
2. Prepare the annual budget.
3. Long-range forecasting and planning.
4. Oversee all church funds, e.g. ECW, Memorial Account, Dockendorff bequest.
5. Prepare annual Diocesan parochial report.

STEWARDSHIP

1. Conduct annual Every-Member Canvass.
2. Discern the particular gifts and talents of Grace Church members.
3. Assist in articulating the mission of Grace Church.

BUILDINGS AND GROUNDS

1. Oversight of improvements and maintenance of the church property.
2. Organize work days
3. Provide for care of lawm, snow removal, church cleaning.
4. Begin to outline a 5 year and 10 year plan.
5. Bring to the annual meeting a prioritized list of what is anticipated in improvement and mainentance for the coming year.

PASTORAL CARE

1. Develop a pastoral care team for regular visitation to our members who are shut-ins, in nursing homes, or in the hospital.
2. Welcoming and incorporation of newcomers.
3. Work with ECW in assisting families in crisis, receptions for funerals, weddings, etc.

CHRISTIAN EDUCATION

1. Oversight of Sunday School program.
 - a. Curriculum planning
 - b. Sunday School teacher recruitment
2. Oversight of adult education
3. Help plan necessary training for specialized ministries, e.g. hospital visitation, teacher training, evangelism of new and lapsed members.

OUTREACH

1. Discern particular needs of the community and how Grace Church might respond.
2. Ecumenical activities
3. Provide assistance in soliciting support for UTO, Presiding Bishop's Fund for World Relief, our voluntary pledge to the Diocese.
4. Publicity and Public Relations
 - a. Alpha and Omega
 - b. Articles in SD Churchnews
 - c. Articles in the Madison Daily Leader.
5. Ways and means of evangelism of new members

AD HOC COMMITTEES

1. Centennial Committee
2. Others